

Church of the Resurrection Vestry
June 10, 2021

Present: Fr. Birch Rambo, Nick Crump, Senior Warden, Don Laufer, Co-Junior Warden, Robbie Forkish, Co-Junior Warden, Kim Gill, Melissa Whitten, Melissa Handley, Marsha Crosswhite, Clerk.

Absent: Frank Koch, Treasurer, Karen Fabiano.

I. 6:00 pm Devotion for Evening

II. Information

a. 6:05 Declaration of Quorum: Quorum declared, Parish Clerk

b. 6:06 Approval of agenda: Approved by unanimous Vestry consent.

c. 6:07 Review of minutes - ratifying prior votes and approval by email: Motion duly made with unanimous approval of the May minutes by the Vestry.

d. Reports

i. 6:10 Rector: Happy to report a “good tired” as he is enjoying meeting members of the congregation, learning the ropes, and catching up on work that is of an outstanding nature at CoR.

1. Personnel

a. Hire of new janitor Alex Perez with placement and work coach provided by Pearl Buck Center. Next step: Training is scheduled. Many thanks to Melissa Handley for the referral to the Pearl Buck Center to fill this job vacancy.

b. Music Director: The design of the complex role of music director is under construction. Multifaceted role with responsibilities for choir, choristers, organ music for various services. Choir members will be invited to be involved in some fashion.

2. Digital communications: Communication committee met with a good discussion of where we are with Realm currently, and where we could be if we were able to use the application to a fuller measure. Many congregants may just need a hands-on training and in person encouragement. Desire to move forward without leaving any behind; desire to recruit volunteers for communication committee. Followup: Move forward with face to face weekly communication after reopening the Church in mid-July.

ii. 6:20 Sr. Warden

1. Second PPP loan: After discussion among the Rector, Treasurer and Senior Warden, it was determined to not move forward with an application for the second PPP loan given its new requirement of CoR to demonstrate a 25% reduction in a budget quarter from

the prior fiscal year. Both the need to hire an accountant for that analysis along with the winning of the EBOF grant placed CoR in a position to conclude that the application process for the second PPP grant would be unduly cumbersome with some doubt of qualifying.

2. 6:30 Jr. Wardens: Property

a. Resignation: Robbie Forkish tendered his resignation from Vestry (and the Co-Junior Warden role). Many thanks to Robbie for a job well done, much appreciation expressed for the generous gift of his time and considerable talent.

b. Don:

i. Painting of the new siding is now scheduled for Monday June 14th.

ii. Yurt window is replaced.

iii. Bids invited to replace the irrigation system.

iv. Volunteers currently completing work of watering, weeding, trimming.

v. Preamplifier is needed for sound system; item is ordered and may be arriving this week.

iii. 6:40 Finance - Filed: Frank sent out report to Vestry this week. There were no questions on the financials. Many thanks to Frank for his hard work with the financial reports. Report will be filed.

III. Discussion

a. 6:40 (or earlier convenient to the agenda) Summer and ongoing Vestry schedule

i. After discussion, it was decided to delay the decision of the Vestry meeting schedule given the need to add two vestry members and the desire that all vestry members would be present for that decision. However, for July only, Vestry will be the third Friday, July 16th, 7-9 at the church in person. The Executive team meeting will be held on its usual schedule. Follow up: Further discussion in July to land on a schedule for the Vestry meeting when more members are present; may cancel August Vestry meeting.

b. 6:50 Future In-person services and live streaming - Fr. Birch: Plans for reopening the church are going well with our first in person set of services to be offered July 10th weekend. Masks will be required and social distancing; ushers will help monitor. Nursery will not be opened or staffed and no Sunday school classes to resume until Fall.

c. 7:00 Parish office hours post-pandemic: Goal is that by September the parish office will be open to the public, M-F, morning hours.

- d. 7:05 Key Policy: Desire for clearly defined guidelines with accountability for key holders. The current CoR key policy draft will go to the Executive Team for review and rework.

IV. Decisions

- a. 7:15 (Executive session) Nominations to fill unexpired Vestry terms
- b. 7:25 Nominations for co-Junior Warden: To be postponed until two new Vestry appointments are made.
- c. 7:35 Parish administrator hours: Case made for increased hours and Vestry discussed move to 20 hours a week with the option for an additional up to 8 hours a week/80 hours a year. Any hours above 20 weekly need prior approval of Rector. Recommendations to be reviewed with budgetary impact by Treasurer and report back to Vestry in July.
- d. 8:00 (Time Certain) - Compline