

**Minutes**  
**Church of the Resurrection Vestry**  
**September 8, 2021**

**Attendance:** Fr. Birch; Nick Crump, Senior Warden; Don Laufer, Junior Warden; Frank Koch, Treasurer; Melissa Whitten, Clerk for the meeting; Melissa Handley; Karen Fabiano; Kim Gill; Doug Bonham. Absent: Skip Coburn, Marsha Crosswhite

I. Devotion for Evening: Fr. Birch

II. Information

A. Declaration of Quorum: **Clerk for the meeting declared a quorum.**

B. Approval of agenda: **Unanimous Vestry approval of the agenda.**

C. Review of minutes: **Motion was duly made, seconded and passed unanimously to approve the July Vestry minutes as submitted.**

D. Reports

D.1. Rector

D.1.a) Adult formation to be offered both in person and by Zoom

(D.1.a.1) Episcopal 101

(D.1.a.2) Bible study

D.2. Sr. Warden

D.2.a) Music Director Search is proceeding with the goal of hiring for November 1st

D.3. Property

D.3.a) Poison oak has been found around the property including in the labyrinth and memorial garden

(D.3.a.1) As it is dormant in winter, our first plan will be to attempt to manually remove them

D.3.b) Broken hose spigot

(D.3.b.1) **Motion was duly made, seconded and passed unanimously to approve spending up to \$1000 from account 3910 for plumbing repairs including the broken hose spigot on the back of the church**

D.3.c) Kitchen cabinets coming loose

(D.3.c.1) **Motion was duly made, seconded and passed unanimously to approve spending up to \$1500 from account 3910 to repair the loose cabinetry**

D.3.d) Custodian

(D.3.d.1) Will be seeking a new custodian through Pearl Buck Center as the duties were a bit too much for Alex

D.4. Finance

D.4.a) Written Treasurer's report and July Financial statements provided by email

D.4.b) Audit

(D.4.b.1) Skip Coburn is heading the audit and will be assisted by Sandi Orbell and Bruce Sedgwick

III. Discussion

- A. COVID restrictions and precautions review and suggestions
- B. Vestry retreat
  - B.1. Continue as planned in person
  - B.2. Meet at CoR
- C. Pledge Drive
  - C.1. Will form formal stewardship strategy group and separate stewardship team
  - C.2. Continue discussion in October when 2022 budget is presented to Vestry

IV. Decisions

- A. Gifts and offers
  - A.1. Piano
    - A.1.a) Respectfully decline the gift with gratitude for the years it was on loan to Resurrection
  - A.2. Document Safe
    - A.2.a) Approved receiving this as a gift to assist with storing personnel records and other documents
  - A.3. Carpet
    - A.3.a) Fr. Birch will view and determine if it can be useful for the building
- B. Hosting Egan Warming Center
  - B.1. **Motion was duly made, seconded and passed unanimously to approve offering CoR as an Egan Warming Center site for any time requested by Egan with no blackout dates.**
- C. Executive session to discuss personnel matters (8:25 - 8:41)

V. Compline

Next meeting: October 13, 2021 0700-0830 pm via ZOOM