

**Vestry Minutes—Draft**  
**Church of the Resurrection Vestry**  
**January 12, 2022**

- I. 7:00 pm Devotion for Evening: Led by Fr Birch.
- II. Attendance: Fr. Birch Rambo, Nick Crump, Senior Warden, Don Laufer, Co-Junior Warden, Doug Bonham, Co-Junior Warden, Frank Koch, Treasurer, Melissa Handley, Kimberly Gill, Melissa Whitten, Skip Coburn, Karen Fabiano, Marsha Crosswhite, Clerk.
- III. Information
  - a. 7:05 Declaration of Quorum: Confirmed by clerk.
  - b. 7:06 Approval of agenda: Unanimous approval of the agenda.
  - c. 7:07 Approval of minutes: **Motion duly made, seconded and passed unanimously to approve the December Vestry minutes as submitted.**
  - d. Reports
    - i. 7:10 Rector
      1. Christmas Eve and Christmas morning Services went very well and were well attended; the following Sunday attendance was low, but as to be expected. Thank you to both junior wardens for all of their work and organizing to make the sanctuary look festive and beautiful for the services.
      2. The Omicron surge has once again made us consider 1. how we are conducting our services to keep everyone as safe as possible and 2. to consider potentially returning to only online services as needed. Bishop Diana Akiyama has authorized churches to require proof of vaccination for in person attendance if desired; however, we are not inclined to begin this practice at Resurrection. At this point, it is desirable to keep face to face services available as well as the livestream option, to promote and support emotional, spiritual as well as physical health.
      3. Nick suggested that KN95/N95 masks should be made available to those attending church as they are now required.
      4. Due to the Omicron surge, it is in everyone's best interest to recess Coffee Hour.
      5. All church groups will be asked to utilize the Zoom option when possible. All are encouraged to obtain boosters. Keep vigilant regarding social distancing. All are encouraged to take care of themselves physically, emotionally and spiritually during this challenging time.
      6. All classes offered at CoR will be offered on zoom only. Caveat: The Choir is just restarting with a new Choir director and this

will be cautiously allowed with vigilance regarding proper masking and distancing. Cases will be monitored and this activity curtailed as indicated.

7. Children's programs remain on hiatus given the omicron surge and parents remain reluctant to attend church as a family. Planning is ongoing with the children and youth director regarding a return to robust children and youth spiritual formation programs as soon as it is safe to do so and families are reengaged to attend church. Zoom Sunday school classes remain in recess given an across the board parental disinterest in adding any further zoom activities to an already full schedule for the children and families.

ii. 7:15 Sr. Warden

1. No updates offered.

iii. 7:20 Property

1. Skylight:

a. Skylight Contractor's estimate to replace the skylight:

i. Custom made skylight: \$20, 347.00

ii. Labor to install: \$10,500.00

1. Total: \$30,847.00

iii. 20 day estimate given on 12.24.21; expires: 1.12.22; supply chain issues noted; custom build for CoR noted.

iv. Discussion

1. included decision to involve the property committee on next steps; recommendation to keep in contact with contractor to maintain communication and need for re-quotes; Doug has graciously offered to continue on the property committee and to help monitor this repair plan. Many thanks to Doug for his work on this repair and his offer to continue to serve the church on this project!
2. Doug endorses this bid; only contractor who responded to offer a bid, well respected in field. Doug adds that the skylight is an important architectural element to allow for venting, light.
3. Possible option to consider a capital campaign to address the skylight

replacement. Vestry to continue work on this endeavor.

- b. Leak above loft rail; will continue to be monitored with quick action needed to resolve. Roof repair replacement also needs to be assessed.
- c. Back deck repair also needs to be assessed in near future.

iv. 7:25 Finance

1. “Closing 2021 report shows that it was not a bad year for us.” In fact, “2021 was an amazing, successful year given the challenges the church faced.”
  - a. Decreased expenses related to church closure;
  - b. Pledge income remains strong; “the parish did wonderfully; people came through and we are finishing in good shape.”
    - i. Pledges are at 76% of goal, 62 pledges, 40 increased pledge over prior year. 15 who pledged formerly have not pledged; follow up discussed.
    - ii. Spike in pledge income in December: 49,000.
2. \$21,000 prepaid pledges received in 2021—this needs to be managed to reflect the proper year. Discussion. (See motion under actions below.)
3. Significant amount of income remaining with some line item management to discuss.
4. Christian Ed decision regarding funds left; Vestry to decide proper allocation. After discussion with Director of Children and Youth programs, a strong case is made to maintain funds to rebuild programs in 2022. Suggestion to move funds to a Christian Education Restricted fund line. (See motion under actions below.)

v. 7:30 Stewardship Committee

1. A very successful Pledge Campaign, many thanks to Skip and Committee for their hard work!
2. Thank you cards have been sent out to all pledgers and should be received within a few days.
3. Discussion regarding follow up for those individuals who have pledged in prior years and have not pledged yet for 2022.

IV. Budget Discussion

- i. 2022 Budget is not balanced (Please see attached financials).

1. Discussed options for tweaking the budget to cut expenses with results likely a budget still not hitting target.
  2. Discussed programs of high value for CoR in terms of our Mission, e.g., music, Children and Youth, Outreach among others.
- ii. Due to several reasons including low expenses in 2021, there exists a strong financial cushion in budget moving into 2022.
  - iii. Frank notes: “Budget points us where we want to be headed; what we want Resurrection to be doing; how we are transforming lives.”
  - iv. Discretionary funds discussed. (Budget motions noted below.)

Other Discussion:

1. Vestry nominations discussed. Followup by Fr Birch is planned.
2. Convention delegates: Skip, Marsha, Sandi and Jerry.
3. Many thanks to outgoing Vestry members: Kim Gill, Don Laufer and Doug Bonham for their years of service. Their service will be recognized at our Annual Meeting. Of special note, both junior wardens are rotating off the Vestry.
4. Other office available: Parish Clerk. Position does not require vestry membership.

V. Decisions:

- a. **Motion duly made, seconded and passed unanimously to approve the 2022 budget.**
- b. **Motion duly made, seconded and passed unanimously to carry over 7,099.50 from unspent Christian Ed Payroll and 2000 from unspent Christian Ed Supplies, total 9099.50, to a restricted youth fund line.**
- c. Further, Christian Ed leaders are encouraged to access these funds to support the relaunching of the youth programs at CoR with the direction that the director uses these funds “where she sees fit.”
- d. **Motion duly made, seconded and passed unanimously to allow the treasurer to move 2022 prepaid pledges that were received in 2021—at the amount of \$21,000—to 2022 budget general fund.**
- e. Setting date for annual meeting: 1.30.22 proposed, hybrid meeting with zoom. **Motion duly made, seconded and passed unanimously for the CoR annual meeting date to be for 1.30.22.**

8:30 (Time certain)

Next meeting: February 9, 7:00 pm, zoom.

Respectfully submitted,

Marsha Crosswhite, Clerk

