

**Vestry Minutes—Draft**  
**Church of the Resurrection Vestry**  
**December 8, 2021**

- I. 7:00 pm Devotion for Evening: Led by Fr Birch.
- II. Attendance: Fr. Birch Rambo, Nick Crump, Senior Warden, Don Laufer, Co-Junior Warden, Doug Bonham, Co-Junior Warden, Frank Koch, Treasurer, Melissa Handley, Kimberly Gill, Melissa Whitten, Skip Coburn, Marsha Crosswhite, Clerk.  
  
Absent: Karen Fabiano.
- III. Information
  - a. 7:05 Declaration of Quorum: Confirmed by clerk.
  - b. 7:06 Approval of agenda: A requested executive session to be added-on to the agenda; the updated Agenda was approved unanimously.
  - c. 7:07 Approval of minutes: **Motion duly made, seconded and passed unanimously to approve the November Vestry minutes as submitted.**
  - d. Reports
    - i. 7:10 Rector
      - 1. Rector will be absent from the office during the week—but returning for weekend services—this coming week to inspect cabin (in area of recent flooding in Washington), then followed by a few vacation days the following week.
      - 2. Glad to share that staff meetings have started on Wednesdays at 11: These are attended by the rector, deacon, administrative assistant, music director, as well as an invite to the director of children and youth programs. Calendar review is performed among other planning work.
      - 3. Rector is attending the diocesan “Refresh” meetings for all new clergy to the Oregon diocese, a required training x 2 years. Wonderful opportunity to meet with the Bishop and clergy from throughout the State.
      - 4. Laurie will be leading a “Blue Christmas” service on 12.19. It will be live streamed. Lucy plans to help with the music for this service.
      - 5. Request for folks to meet this Sunday between services, at 9:15, for a special time of intercession for our stewardship efforts.
      - 6. Plan to close the church office the week between Christmas and New Year’s Holidays (Monday-Monday). Fr. Birch will be available by phone for any urgent business.

ii. 7:15 Sr. Warden

1. No updates offered.

iii. 7:20 Property

1. Skylight:

- a. The plexiglass is cracked as part of normal aging for this material. Proposal for repair is in the works. Co-Junior warden will send out repair or replacement proposal to the vestry when it is received.
- b. A leak is suspected above organ as water was discovered on rail. Question if it is caused by seam integrity around the skylight. Will monitor closely and act quickly.
- c. The fan in kitchen does not work, apparently this is a long standing issue. Discussion regarding need for electrician to evaluate.

iv. 7:25 Finance

1. "Income doing well."
2. Additionally, we are "holding right on target for pledge income."
3. "Expenses are under budget for the year."
4. Budget considerations: Start up costs for Christian Education in 2022; may need to carry over current lines.
5. Nick adds to remember to keep the Building Fund budget line on the radar for fund designation when appropriate.
6. Current status as of December 8, 2021: 8% of stewardship goal with seven pledges totaling 21, 780.00.
7. Use of Realm is strongly encouraged for pledge capturing.
8. Please see attached financial reports.

v. 7:30 Stewardship Committee

1. "Full Court Press." Communication efforts to include:
  - a. A reminder notice in the Tune up.
  - b. On Friday an email will be sent to the CoR list as well as to all Realm users.
2. Blessings of the Ingathering of Pledges will be 12.19 with the stewardship committee assisting with the planning of the celebration.
3. Discussion regarding management of confidential and anonymous pledges.

4. After the ingathering, a follow up phone call is planned with those who have previously pledged, but who have not yet pledged for 2022.
5. Thank you cards will be written.

#### IV. Discussion

- a. 7:40 Vestry nominations: Current work with 2022 Vestry nominations was updated by members. Reviewed requirements for vestry membership consideration. Discussed volunteer nominations for Convention 2022.
- b. 7:50 Greening of the Church
  - i. Plan in place to obtain greens and treat with fire retardant. Plan to green the church on 12.19.2021.
  - ii. Regrettably, the annual sale of wreath offerings hand made by the *Mujeres Luchadores Progresistas* (MLP), a Woodburn-based women's cooperative, was missed this year; our support will resume 2022.
  - iii. Fr Birch will announce request for poinsettia donations for Christmas services.

#### V. Decisions:

- a. 8:00 Minister's Housing Allowance Resolution -

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income a church-designated allowance paid to him/her as part of his/her compensation to the extent used by him/her for actual expenses in owning or renting a home; and

Whereas, The Rev. Thomas Birch Rambo is compensated by The Episcopal Church of the Resurrection exclusively for services as a minister of the gospel; and

Whereas, The Episcopal Church of the Resurrection does not provide Father Rambo with a rectory, therefore, it is hereby

Resolved, that the total compensation paid to The Rev. Thomas Birch Rambo for calendar year 2022 shall be \$88,804 of which \$36,000 is hereby designated to be a housing allowance; and it is further

Resolved that the designation of \$36,000 as a housing allowance shall apply to calendar year 2022 and all future years unless otherwise provided.

**Motion duly made, seconded and passed unanimously to approve the "Minister's Housing Allowance Resolution" as submitted to Vestry on 12.8.21.**

VI: Executive Session called by Rector.

8:30 (Time Certain) - Eucharist

Next meeting: January 12, 7:00 pm, format to be determined.

Respectfully submitted,

Marsha Crosswhite, Clerk

