

**Vestry Minutes—Draft**  
**Church of the Resurrection Vestry**  
**February 9 and 13, 2022**

- I. 7:00 pm Devotion for Evening: Led by Fr Birch.
- II. Attendance: Fr. Birch Rambo, Nick Crump, Senior Warden, Frank Koch, Treasurer, Melissa Whitten, Skip Coburn, David Fredette, Marsha Crosswhite, Clerk.  
Absent: Karen Fabiano, Bruce Sedgwick, Melissa Handley.
- III. Information
  - a. 7:05 Declaration of Quorum: Confirmed by clerk.
  - b. 7:06 Approval of agenda: Unanimous approval of the agenda.
  - c. 7:07 Approval of minutes: **Motion duly made, seconded and passed unanimously to approve the January Vestry minutes as submitted.**
  - d. Reports
    - i. 7:10 Rector
      - 1. Defer reports until rescheduled February Vestry meeting.
      - 2. Annual meeting went very well, well organized, reports by ministry leads were excellent.
      - 3. Deficit budget feedback received and noted that “it is not sustainable.”
      - 4. Will be sending out doodle string for new meeting. Adjourn

**Vestry Meeting February 13, 2022**

Many thanks to Skip Coburn for note taking for these minutes.

- I. 1200 pm Devotion for Noon: Led by Fr. Birch.
- II. Attendance: Fr. Birch, Nick Crump, Senior Warden, Frank Koch, Treasurer, David Fredette, Skip Coburn, Karen Fabiano, Melissa Whitten, Melissa Handley, Marsha Crosswhite.  
Absent: Bruce Sedgwick
- III. Reports:
  - 1. Rector:
    - a. Annual meeting went well- the only hitch was meeting the minimum 50 quorum. Suggest that might be something to look at changing in the By-Laws at a later date.
    - b. Met with Worship Committee and it appears there will be some changes for Lent, Holy Week and Easter; planning is going well, should be a wonderful week with choir engaged.

c. Thanks to Marsha for organizing the new Prayer Ministry.

d. Attended Fresh Start Retreat from which got some good ideas.

e. Attendance appears to have picked up recently. Looking to attract more families with children and young people.

f. Chorister choir relaunch is planned with a social later this month. Stay tuned!

## 2. Senior Warden's Report

a. Nick outlined the transition process which would culminate with a vestry vote regarding whether to retain Fr. Birch as Rector. Vestry members need to seek out feedback from members of the congregation. Feedback will be handled in a confidential way. It was suggested that DJ could set up a separate email for vestry members to get feedback from congregation. Fr. Birch asked only that trends in feedback be shared with him once the process is over. It is anticipated that a vestry vote regarding the investiture process would occur in September.

## 3. Junior Warden' Report

a. There was no report since there is currently not a junior warden as both Doug's and Don's terms on the Vestry expired. Election of that position will occur later in this meeting. However, Fr. Birch notes no new issues with the church or grounds have arisen; reviewed prior disclosures regarding the roof leak; the skylight replacement and the back deck replacement plans.

## 4. Treasurer's Report

a. Frank prior to the meeting provided a detailed report. As of 2/13 we had received \$218,176 from 66 pledging units. We are starting the new year well on track regarding revenues and expenses were under budget. Frank's report highlighted certain items that the Vestry needs to consider. For example when there is a special collection we need to be sure that it is properly documented.

b. Frank also reported on the \$190,000 endowment. Currently those funds are invested by the Diocese earning a 4% return. If there was interest in making a change we would first need to resurrect the Endowment Committee and then it could make a recommendation if it deems appropriate. It was also suggested that the Endowment Fund needs to be more visible to the congregation.

**c. Motion duly made, seconded and passed unanimously to shift \$1,086 out of account 3930 to the general fund.**

## 5. Elections

The following election of officers occurred:

a. **Senior Warden:** A motion was duly made, seconded and passed unanimously to elect Nick Crump to a second term as Senior Warden. Many thanks to Nick for his faithful and effective leadership and continued generosity.

b. **Treasurer:** A motion was duly made, seconded and passed unanimously to elect Frank Koch to another term as treasurer. Deep appreciation was expressed to our treasurer for continued sharing of both his time and talent.

c. **Parish Clerk:** Marsha indicated that she would be happy to continue or step down if someone else would like the experience of serving as the Parish Clerk.

**A motion was duly made, seconded and passed unanimously to approve Karen Fabiano as the Parish Clerk. Many thanks to Marsha for her service as Parish Clerk.**

**d. Co-Junior Wardens: A motion was duly made, seconded and passed unanimously to elect Skip Coburn as co-junior warden. Many thanks to Skip!**

**A motion was duly made, seconded and passed unanimously to elect David Fredette as co-Junior Warden; many thanks to David for agreeing to serve CoR in this capacity.**

## **6. Scheduling**

a. It was decided that we would continue with the second Wednesday of each month for the Vestry meeting. However, the time would be changed to 6:30-8. It was also decided that there would be no need to continue the practice of an executive committee meeting monthly for agenda setting. However, Fr. Birch requests one week's notice for any agenda items requested to be presented to the Vestry.

b. It was decided that the Vestry retreat will be hybrid and will be held Sunday March 6, 2022, starting after the 10:30 meeting and closing at 8 pm. It was also decided that a pot luck dinner would be provided.

7. 1:30 pm Vestry Meeting was adjourned.

**Next Vestry meeting is scheduled for March 9, 2022 at 630 pm.**

Respectfully submitted,

Marsha Crosswhite